

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE 1 OF 4 PAGES
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. V-4-V0-02-FS-A03 000	5. PROJECT NO. (If applicable)
6. ISSUED BY Internal Revenue Service 6009 Oxon Hill Road, Suite 500 Oxon Hill, MD 20745 SMITH, CHRISTINA L 202-283-1119		7. ADMINISTERED BY (If other than Item 6) See Item 6	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code) TO ALL OFFERORS Vendor ID: 00055905		(x)	9A. AMENDMENT OF SOLICITATION NO. TIRNO-04-R-00010
		X	9B. DATED (SEE ITEM 11) 05/07/2004
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 6 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

AMENDMENT 0001 IS HEREBY ISSUED WITH THE FOLLOWING CHANGES:

- SECTION L, PAGE 49: NEW PROPOSAL DUE DATE OF JUNE 11, 2004;
- SECTION M, PAGE 55: ADDED INFORMATION FOR EVALUATION CRITERIA (M.3.B(5) "THE QUALITY OF THE CONVERSION WORK"); AND
- INCLUSION OF STANDARD FORM 33, WHICH WAS NOT ORIGINALLY ATTACHED TO THE SOLICITATION ISSUED ON 05/04/2004.

THE FOLLOWING PAGES MAY BE USED AS REPLACEMENT PAGES IN THE ORIGINAL SOLICITATION.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

- (c) Proposals must be received by **3:00 p.m. local time, June 4, 2004** to:

**Internal Revenue Service
Christina Smith, OS:A:P:O:S
Constellation Centre Building - Room 500
6009 Oxon Hill Road
Oxon Hill, Maryland 20745-3129**

- (d) Copy Number One of the proposal shall contain the signed original of all documents requiring signature by the Offeror. Use of reproductions of signed originals is authorized for the remaining five copies of the proposal.
- (e) Facsimile proposals are not authorized for this solicitation.
- (f) E-mail or other electronic proposals are not authorized for this solicitation.
- (g) Changes to the offeror's proposal shall be by amended pages. Changes from the original page shall be indicated by a vertical line, adjacent to the change, on the right margin of the page. The offeror shall include the date of the amendment on the lower right hand corner of the page as well as the RFP amendment number, if applicable, which caused the change.
- (h) Proposals will consist of and must include:
- (i) Signed Standard Form 33 (cover page to RFP)
 - (ii) Completed RFP Section B, Supplies or Services and Price/Costs (be sure to insert line item prices and extended amount for the base year and any option years).
 - (iii) Completed RFP Sections G and K.
 - (iv) The information required under paragraph L.7 and L.8 below.

The completion and submission to the Government of the above items will constitute an offer and will indicate the offeror's unconditional assent to the terms and conditions in this RFP and in any attachments thereto. For every instance where the offeror does not propose to comply with or agree to a requirement, the offeror shall propose an alternative and describe it's reasoning therefore.

- (i) To aid in the evaluations, proposals shall be clearly and concisely written as well as neat and logically assembled. Prospective offerors are asked to bear in mind that all material submitted should be directly pertinent to the requirements of this RFP. Extraneous narrative, elaborate brochures, uninformative promotional material and so forth, should not be submitted.

assessment of the offeror's proposal. The factors will be evaluated as described below on a best value basis. Price is not a point-scored factor, but is an important factor. Prices for each offer will be evaluated against the other offers received. Selection will be determined on the basis of the following:

- (1) How well a proposal satisfies the evaluation criteria below.
- (2) The strengths, weaknesses and risks a proposal presents to the Government.
- (3) Evaluation of the proposals relative to the proposed prices to the IRS.

(b) Evaluation Criteria – Phase I

- (1) **Technical Approach** – The Government will evaluate the offeror's technical approach for:

- (1) The offeror's ability to meet the minimum requirements of the Statement of Objectives

- (2) The design and layout of the vehicles

- (3) The technical performance and functionality of the proposed components (audio, video, cooling, etc.)

- (4) The quality of the proposed components (audio, video, cooling, etc.)

- (5) *The quality of the conversion work*

(2) Past Performance -

(i) Past performance is a measure of the degree to which the offeror, subcontractor or key personnel satisfied its customers in the past and complied with Federal, state and local laws and regulations. The Government may contact some or all clients of each offeror, subcontractor, and key personnel (referenced in the offer) to ask to what degree, among other things:

- The offeror delivered quality services in a timely manner
- The offeror's performance conformed to the terms and conditions of its contract;
- The offeror was committed to customer satisfaction.

(ii) The Government will be using information obtained from the National Institutes of Health Contractor Performance System database, if any, and may utilize information from sources other than those provided by the contractor.

SOLICITATION, OFFER AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE 1 OF PAGES 72
2. CONTRACT NUMBER	3. SOLICITATION NUMBER TIRNO-04-R-00010		4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 05/04/2004	6. REQUISITION/PURCHASE NO. V-4-V0-02-FS-A03 000
7. ISSUED BY Internal Revenue Service 6009 Oxon Hill Road, Suite 500 Oxon Hill, MD 20745		CODE IRS0088	8. ADDRESS OFFER TO (If other than Item 7) See Item 7		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder"

SOLICITATION

9. Sealed offers in original and 6 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in Suite 500 until 3:00 PM (Hour) local time 06/04/2004 (Date).

CAUTION — LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME SMITH, CHRISTINA L	B. TELEPHONE (NO COLLECT CALLS)		C. E-MAIL ADDRESS
		AREA CODE	NUMBER 202-283-1119	EXT.

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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)	10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
15A. NAME AND ADDRESS OF OFFEROR TO ALL OFFERORS	CODE 00055905	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	
15B. TELEPHONE NUMBER AREA CODE NUMBER EXT.	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.		17. SIGNATURE	18. OFFER DATE

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) () <input type="checkbox"/> 41 U.S.C. 253(c) ()		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) ITEM
24. ADMINISTERED BY (If other than Item 7) CODE	25. PAYMENT WILL BE MADE BY CODE	
26. NAME OF CONTRACTING OFFICER (Type or print)		27. UNITED STATES OF AMERICA (Signature of Contracting Officer)
		28. AWARD DATE

IMPORTANT -- Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

